

2020 VINES IN THE PINES – MARCH 7th & 8th

Type of Vendor – Business Name

Vendor Type: Food [] Retail [] Beer/Wine [] Size Requested [___ x ___]

Vendor Fee - \$200.00

Business Name: _____

CRS#: _____

Phone Number: _____

Email Address: _____

Contact Name: _____

(Please note a CRS# is now required by the state. More info on this and how to register for a CRS can be found at <http://www.tax.newmexico.gov/Businesses/register-your-business.aspx> there should also be an option for a temporary status if you are only doing business in NM for a short period of time)

Vendor Spaces are contracted in 10' x 10' increments (Vendor responsible for walls/tables etc.) Food and Alcohol vendors are responsible for obtaining required food permits. Vendor listed in this application agrees to be a vendor at **2020 VINES IN THE PINES**.

I hereby affirm I have read all instructions and information included in this application; I understand all the information and agree to sell only the items approved by the **Ruidoso Valley Chamber of Commerce (RVCC)**. I agree to comply with all the rules, directions, and requirements provided by the festival organizers. I understand that if I or my assigned employees do not follow the rules and regulations, my vendor space (booth, etc.) may be closed and/or removed at the discretion of the festival organizers.

\$_____ Vendor fee due upon acceptance to **2020 VINES IN THE PINES**.

Payment due upon acceptance unless otherwise noted. All checks must be made out to: **RVCC (720 Sudderth Dr. Ruidoso, NM)**

Vendor Help: No one will be permitted on festival grounds without proper credentials or permission. These names of helpers must be provided NO LATER than 24 hours prior to the event. Please have staff bring photo ID to the festival. Each Vendor will be issued badges at Event Vendor Check-In. Please contact the Ruidoso Valley Chamber of Commerce for questions or concerns BEFORE signing this agreement.

Events Vendor Terms and Conditions

FESTIVAL HOURS ARE 12PM TO 6PM BOTH SATURDAY AND SUNDAY.

Vendors must remain open during open hours and may not begin breaking down before 6pm Sunday. The event organizer will inform you prior to the event of set up times and hours.

We will limit the number of vendors selling each type of food, concession or specialty retail item to minimize competition so it is best to submit your application as early as possible with a list of your top three products. Food and vendors are

responsible for liability insurance and all event licenses and sanitation and safety requirements. Insurance is mandatory, the COI and Endorsement must be sent in with the application.

Optional Waiver for Arts & Crafts vendors, insurance recommended but not mandatory. If you are not providing insurance, you must sign waiver of liability. The Ruidoso Valley Chamber of Commerce assumes no responsibility for loss or damage/injury caused by vendors, their employees, or equipment failure. I hereby affirm I wish to participate in the

2020 VINES IN THE PINES and am waiving my insurance requirements. I will assume all liability caused through my negligence of all consequential and inconsequential damages.

PLEASE SIGN:

Vendor Signature Vendor Name (Printed) / Title / Date

Vendors must provide all necessary furnishings and equipment for their booths such as tables, chairs, and tents. If you require electricity, bring an extension cord of at least 75 feet.

The fee must be paid before the assignment of the booth and is not refundable. The festival shall assign booth locations before the festival on the basis of the order in which the applications are received. Participants agree to park all vehicles outside the festival grounds except for food and concession vendors who sell from their trailer or truck. Vendors are responsible for transportation, insurance, and sale of their own product.

Security will be provided during the weekend of the Festival, however, the **RVCC** assume no responsibility for loss or damage/injury.

Certificate of liability insurance information for accepted vendors: The USER (vendor) shall provide an original Certificate of Insurance showing evidence of the following minimum limits of insurance or as required by law, whichever is greater. Comprehensive General Liability including contractual, with a minimum combined single limit per occurrence of \$1,000,000. No animals allowed in the buildings except those permitted by building use and those assisting the disabled (service animals) or law enforcement.

Subletting of space is not allowed. Vendors may share a space, only after **RVCC** approval, provided each vendor has completed and signed an application. Failure to respect this will be grounds for removal of offending parties. Booth set-up **MUST BE WITHIN THE CONFINES OF THE DESIGNATED SPACE.**

RVCC reserves the right to ask any vendor to leave if they violate these terms, or if they do not appropriately adhere to the above mentioned rules. **RVCC** will not be liable for any monies or damages incurred by exercising this right. Please take note that anyone seen defacing or found to have defaced any property will not be allowed to remain on property and may face further charges.

Please remember that electricity is not a contractual element of your agreement with us. The Festival does NOT guarantee, or charge a fee for, electric service. It is available as a courtesy. If there is a problem with electric service in your booth we will do our best to remedy the situation BUT we will not be held liable for any electrical supply problems. The same is true regarding telephone service and WI-FI service. These are services that are independently contracted **between the vendor and the provider. The Festival does not play any role in that relationship.**

PLEASE SIGN:

Vendor Signature / Title / Date	RVCC Authorized Signature / Title / Date
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